

## Vivekananda English Academy (H.S.)

Co-Ed. English Medium Higher Secondary (10+2) School  
Affiliated to W.B.B.S.E. & W.B.C.H.S.E. (Govt. of W.B.)

**Main Office and Campus:** 62 B, Dewanjee Street, P.O. & P.S. – Rishra, Dist.- Hooghly, West Bengal, PIN-712248

**VEA Branch Office:** 'PAUL COMPLEX', Shop No.- SS-2A, 89/3/A, K.C. Ash Lane, Ground Floor, Beside MIO AMORE, Bangur Park.

VEA/Circular/2022/No.- 08

Dear parents / students,

This is for your kind information that we are going to start our new **BRANCH OFFICE** at **Bangur Park, Rishra (beside MIO AMORE CAKE SHOP)** on and from **16<sup>th</sup> MAY, 2022 (MON)**.

The new **BRANCH OFFICE** of **VIVEKANANDA ENGLISH ACADEMY (H.S.)** will be functional **only during the evening hours.**

(5.00 p.m. to 9.00 p.m.) (MONDAY to SATURDAY) (SUNDAY: CLOSED).

The following facilities will be available at our new BRANCH OFFICE (between 5.00 p.m. – 9.00 p.m.)

- **School fees payment.** (Class PLAY Group to XII)
- **Admission :** (Pre-Primary, Primary, Secondary & Class XI)

### Fees payment options and remarks at a glance:

Fees for the Month of **MAY, 2022** can be paid on or before **20<sup>th</sup> MAY, 2022 (without LATE FINE)**. After that Rs. 100/- LATE FINE will be charged.

| Place  | Days                     | Time   | Remarks   |
|--|--------------------------|--|---|
| <b>VEA BRANCH OFFICE</b><br>Bangur Park, Rishra.<br>(Near MIO AMORE CAKE SHOP) | Monday<br>to<br>Saturday | 5.00 p.m.<br>to<br>9.00 p.m.                         | CASH PAYMENT                                      |
| <b>SCHOOL OFFICE</b>   | Monday<br>to<br>Saturday | 10.30 a.m.<br>to<br>2.00 p.m.                        | CASH PAYMENT<br>(only during MAY & JUNE,<br>2022) |
| <b>ICICI BANK, RISHRA</b>  | Monday<br>to<br>Saturday | 9.30 am to 12.00 noon<br>&<br>2.30 p.m. to 3.00 p.m. | CASH / CHEQUE<br>PAYMENT                          |

| ONLINE PAYMENT through UPI | UPI ID             | Remarks   |
|----------------------------|--------------------|---|
| Play Group – Class IV      | veapprimary@icici  | After successful payment through UPI, immediately share the e-receipt generated on your UPI app (example: Gpay, PhonePE, PayTM etc) to <b>8697932105</b> (Whatsapp only). Mention: <b>NAME, CLASS, SECTION, ROLL &amp; Payment (for the Month of)</b> . |
| Class: V - XII             | veasecondary@icici |   |

By Order (13/05/2022)